

DRAFT

**DESIGN REVIEW ADVISORY COMMITTEE
REGULAR MEETING MINUTES
THURSDAY, MAY 10, 2018
ROOM 217
TOWN HALL, WEST HARTFORD, CT**

Call to Order/Roll Call: 3:30 P.M.

ATTENDANCE:

DRAC: Jeffrey Gebrian, Chair; Members: Fred Fritz, Ray Giolitto, Kimberly Parsons-Whitake;

Staff: Todd Dumais, Town Planner

REFERRAL FROM TOWN COUNCIL:

1. **1 Memorial Road** - Application on behalf of Delamar West Hartford, LLC seeking approval of an amendment to Special Development District #140 located at 1 Memorial Road and known as Delamar. The amendment requests changes to the approved architecture and landscaping to permit the elimination of an architectural rooftop mechanical screen; the elimination of decorative trees; and the addition of a seasonal vestibule enclosure for the Artisan restaurant. (Meeting continued from April 19, 2018)

After a review of the application and its related exhibits and after consideration of staff technical comments, the Design Review Advisory Committee acted by **unanimous vote** to **RECOMMEND PARTIAL APPROVAL** of the subject application finding the proposed changes to the landscaping and the request for a seasonal vestibule consistent with our Committee's performance criteria. We appreciate the applicant's willingness to review design alternatives and open dialogue with the DRAC.

On the request for the elimination / modification to architectural rooftop mechanical screen, the DRAC finds that the proposed solution (paint, removing of hardware and addition of louvers on the fan openings) is not compatible with the building's architectural elements at this important location and the applicant's past commitments on this design element. As such, the Committee does not support this portion of the application.

ADJOURNMENT - 4:05 p.m.

Respectfully Submitted,
Todd Dumais

C: Matthew Hart, Town Manager
Kimberly Boneham, Deputy Corporation Counsel

Mark McGovern, Director of Community Development
Essie Labrot, Town Clerk